



**ELISTA  
CONSULTANCY  
SERVICES DMCC**

# Human Resources Consulting & Part time HR Services

We aim to support small and medium sized companies for their end-to-end HR requirements. This in turn serves as a steppingstone for all the companies who want to work towards building a professional organization. With our HR expertise, We work with client companies to establish their HR capability; reviewing current systems and setting up all of the required systems and processes. We in fact act as internal HR to help companies to streamline their 'People Policies' first and then implement them successfully keeping in mind their requirements and nature of work

## PLAN OF ENGAGEMENT



### HR Policies

- Set Policies, SOPs and forms
- Align policies / forms with HRMS



### HR Appraisals/ PMS

- Set appraisal system and forms
- Joint discussion of HR, Management and employee



### Employee grievances

- Act as mediator for internal grievances



### Employee Engagement/ team building activities

- Planning
- Implementing



### Employee Final settlement

- Assistance through payroll

## WHAT WE SERVE



### HR CONSULTING- ONE TIME

We help you set UAE labour law compliant HR policies, and procedures as per your company culture and norms. We also guide you and your team in implementation



### PART TIME HR SERVICES

Plan is not effective unless it is implemented. We take full charge of your daily HR tasks right from setting up the system, implementing and daily HR operations, we do it all!

## CONTACT US



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DMCC Dubai

"We help you Hire, Manage and Retain your Talent"